

Introduction

1. Introduction

Job title	Programme Manager (Technical expert)
Location	Hyderabad
Reporting to	Regional Manager-South
Reporting from	Community mobilization expert and Programme Coordinator

Context

Jal Seva Charitable Foundation (JSCF) is registered in India as a not for profit company under Section 25 of the Companies Act, 1956. JSCF is an associate member of WaterAid International and uses the brand name 'WaterAid' in India. WaterAid's mission is to transform the lives of the poorest and most marginalised people by improving access to safe water, sanitation and hygiene. WaterAid India's vision is to " access to safe water, sanitation, and hygiene for everyone, everywhere in India by 2030 ".

WaterAid began working in India in 1986. WaterAid India (WAI) focuses on the poorer states in the country with a focus on India's most vulnerable communities. The head office is in the nation's capital, New Delhi. WaterAid India also has Regional Offices in Bhopal, Bhubaneswar, Hyderabad and Lucknow. We currently work in 11 states in the country.

WAI's Programme focus in the next five years is on promoting and securing rights and access to safe water, improved hygiene and sanitation for the poor in particular through direct services and millions more, through our influencing work.

WAI is initiating a time bound project titled " Rapid Action to Enhance Sustainable Access to Safe Water in Nelamangala, Palakkad, and Sri City " specifically project aims to impact people with sustainable access to safe drinking water, sanitation and hygiene promotion in the target locations, by strengthening services, systems and capacity of local institutions . The project aims to work very closely with the Government of Karnataka, Andhra Pradesh and Kerala, demonstrate WASH Secure, and WASH compliant communities.

Contract Duration: 3 year (Co-terminus with donor Grant)

Responsibilities

Responsible for leading on all the Water, Sanitation, and hygiene (WASH) related technical assistance and implementation activities as defined in the project proposal and work plan .

- Lead in providing oversight, technical direction, and implementation of strategies and interventions for Water, Sanitation and Hygiene as desired under the project.
- Provide technical guidance, advice and assistance in facilitating planning and implementation of WASH strategies and interventions.

- Provide implementation support in the intervention area and ensure delivery of results including demonstration of approaches in an intervention area.
- Establish and Manage working relation with diverse set of stakeholders – INGOs, Bilateral Agencies, Government Department and Local NGO partners.
- Provide guidance and supervise project implementation through partners.
- Working with WaterAid's communications Team (through the Regional Manager) to ensure effective documentation of the work being implemented.
- Take lead in conceptualizing and organizing state/ district level consultations /workshops / conferences as required in the project
- Establish and maintain excellent working relations with the concerned government departments both at states and districts of intervention
- Lead in Planning (prepare technical and engineering drawing and designs) and implementation of hardware components as per the plan.
- Responsible to ensure adherence to technical standards and compliance to technical guidelines and policies in all the projects
- Ensure quality monitoring of all projects implemented by partners in the project
- To identify and appraise the new technology in water supply and environmental sanitation for replication in project area.

Donor Reporting and Budget Management

- Responsible for developing monthly, quarterly progress reports, semi-annual reports and others.
- Responsible for developing case studies, newsletters, media engagement, etc.
- Produce high quality report to be shared with the donors and other stakeholders

Team Management

- Provide supervision and technical support to other team members, which requires delegation of responsibilities and assignments, performance monitoring and evaluation as well as jointly coordinating activities for the development and management of new activities.
- Lead, manage and motivate the team, creating an environment that enables staff to maximize their potential and facilitates high performing teams
- Lead and manage the team to ensure objectives of the project are met effectively within the desired timeline.

Others

- Identify and establish project linkages to foster a network of academic institutions, NGOs, and international organizations to expand knowledge base as appropriate.
- Participate in relevant meetings that have bearing on the project as required including Management meetings.
- Perform other related duties as assigned by the Regional Manager

Eligibilities and requirements

Education

- Civil Engineer / Post-graduation (or equivalent) qualification in one of the following areas: water/natural resource management, environmental science.

Experience

- Between 10 to 12 years of relevant work experience in similar organizational/functional context, with at least 5 years of project management.
- Prior Experience of working on projects/ bilateral/multilateral that included responsibility for partnership management, working with government, capacity building and quality assurance will be an added advantage

Other specifications

- Experience in managing programmes in a multi-stakeholder environment and also managing diverse set of partners
- Experience of managing technically skilled teams
- Experience in coordinating/dialoguing with state and district administration
- Sound understanding of issues pertaining to water security
- Exceptional communications and presentation skills, both written and oral, in English, Kannada, Telugu and other south regional languages.
- Proactive and self-motivated individual capable of engaging persuasively with various stakeholders
- A self-starter, able to work independently
- Ability to travel extensively

Application Process

- To apply please download the attached application form. Kindly note that ONLY applications submitted on WaterAid's standard application form will be considered.
- Please mention position and location in the subject line "Programme Manager (Technical expert)".
- Please save the application form with your name and position, you have applied. Completed applications should be sent to waindhr@wateraid.org.
- Closing date: 28 January 2018
- Only Shortlisted candidates will be intimated of the interview.

WaterAid is an equal opportunity employer; women and the differently abled are particularly encouraged to apply.